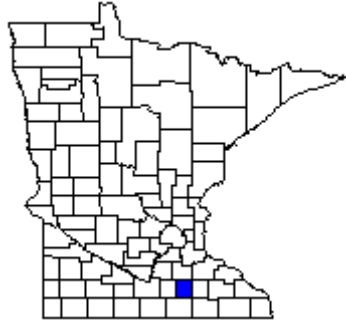


STEELE SOIL AND WATER CONSERVATION DISTRICT

235 Cedardale Drive SE
Owatonna, Minnesota 55060-4417
Telephone (507) 451-6730 Ext. 3
Fax (507) 444-2421



**MINNESOTA
SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Chairman Dan Hansen at 7:05 p.m. on Wednesday, November 9, 2011 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Dan Hansen, Chrnm.	Sue Condon	Bruce Kubicek, Commissioner	
Mark Ihlenfeld, Treasurer	Dan Arndt		
Dave Melby, Sec.	Eric Gulbransen		
Kyle Wolfe, Vice-Chrnm.			
James Klecker, Reporter			

The November agenda was reviewed and stays as it stands.

The October minutes were sent to the Supervisors prior to the meeting. Motion was made by Wolfe, seconded by Melby to approve the minutes as written. Motion was carried by voice vote.

The October Treasurer’s Report (see attached) was read by Ihlenfeld. Motion was made by Melby, seconded by Klecker to approve the October Treasurer’s Report. Motion was carried by voice vote.

Bills: (see attached.) Motion was made by Ihlenfeld, seconded by Klecker to approve paying the bills as listed. Motion was carried by voice vote.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Cost-Share: 8(10)FC E. Thompson, grassed waterways & Sediment basins, final payment. Discussion. Project partially paid by EQIP dollars, which has not yet been paid. Discussion followed about waiting until the Federal dollars are paid. Motion was made by Ihlenfeld, seconded by Klecker to approve Chairman Hansen sign the payment voucher after the federal dollars are paid. Carried by voice vote.
2. Cedar River Watershed Conservation Practice Assessment Contract with Mower Co. SWCD: Arndt reported on a contract between Mower and Steele SWCD’s. In phase one of the contract, the Steele Co. SWCD will complete an inventory on existing conservation practices. The Cedar River Watershed District will pay the Steele Co. SWCD \$1,500 for completing this assessment. Moved by Melby, seconded by Wolfe to approve the signing of the contract. Carried by voice vote.

3. Calendar Progress/ 2012 Photo Contest: Condon presented a proposal to have a photo contest for 2013 calendar pages. Discussion followed. (See attached.) Three categories in Junior and Adult divisions: Working Conservation; Before and After Conservation Projects; and Nature. All photos must be taken in Steele County with a maximum of three entries allowed. Photos are due on or before September 1, 2012. Photos are the property of the Steele Co. SWCD once entered into the contest. Discussion. Motion was made by Melby, seconded by Wolfe to approve the prize money of \$25 per the three categories in the two divisions. Carried.

Agency: Commissioner Kubicek asked if the supervisors still wanted a budget meeting with the Commissioners. Kubicek stated that our allocation for funding will not be cut, as we did not request an increase. Because of the continued support from the Commissioners the Supervisors and staff stated that we did not need a budget meeting. Hansen, supervisors, and staff thanked Kubicek and the Commissioners for their continued support.

Staff: Condon reported that the 2012 calendar is coming along very nicely. Need to take staff and supervisors pictures tonight. She also reported that 3 supervisors and 3 staff people are scheduled to attend the MASWCD Convention.

Gulbransen reported the cost-share projects.

Arndt reported to the supervisors that the District is wrapping up 5-6 weeks with 2 weeks to go on the field and office work for the WRP monitoring.

Arndt also reported that there will be a tour scheduled for next June or July.

Motion was made to adjourn by Wolfe, seconded by Melby at 7:50 p.m. Motion carried. Meeting was adjourned. The next board meeting will be December 14th.

Respectfully Submitted By:



Sue Condon, District Administrative Secretary