

235 Cedardale Drive SE  
 Owatonna, Minnesota 55060-4417  
 Telephone (507) 451-6730 Ext. 3



**MINNESOTA  
 SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Dan Hansen at 5:00 PM on Tuesday January 14, 2020 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

| <u>SWCD Supervisors Present:</u> | <u>SWCD Staff Present:</u> | <u>Others Present:</u>    | <u>Absent:</u> |
|----------------------------------|----------------------------|---------------------------|----------------|
| Mark Ihlenfeld, Reporter         | Adam Arndt                 | Kelly Burke, NRCS         |                |
| Dan Hansen, Chairman             | Adrienne Gransee           | Roger Wacek               |                |
| Jim Klecker, Secretary           | Eric Gulbransen            | Jim Smith, NRCS           |                |
| Kyle Wolfe, Vice-Chair           |                            | Justin Hansen, Mower SWCD |                |
| Dave Melby, Treasurer            |                            | Al Kraus, CRWP            |                |
|                                  |                            | Dave Copeland, BWSR       |                |

The January agenda was reviewed, one addition was made.

The December minutes were distributed to the Supervisors prior to the meeting. One needed change was noted by Dan Hansen. Motion was made by Klecker, seconded by Melby, to approve the minutes with the noted correction made. Motion was carried by voice vote.

The December Treasurer’s Report was read by Melby. Motion was made by Hansen, seconded by Klecker, to approve the November Treasurer’s Report. Motion was carried by voice vote.

Bills: (See attached) Motion was made by Klecker, seconded by Melby, to approve paying the bills. Motion was carried by voice vote.

**OLD BUSINESS:**

1. Meeting Reports – There were no meetings to report on this month.

**NEW BUSINESS:**

1. Committees and Appointments: Committees and appointments were discussed and decided upon as listed below.
  - Personnel – Dan Hansen & Kyle Wolfe      \* Budgeting – Dave Melby & Mark Ihlenfeld
  - SE JPB – Mark Ihlenfeld      \* RC&D – Mark Ihlenfeld      \* 1W1P Policy – Dan Hansen

**NEW BUSINESS:**

2. Annual Approval and Designations – The Board reviewed the various designations and approved the ones listed below. Motion was made by Melby, seconded by Klecker, to approve as listed. Motion carried by voice vote.
  - Financial Institution – United Prairie Bank \* Newspaper – Steele Co. Times
  - Radio Station - KOWZ
3. Cedar 1 Watershed 1 Plan Update – Justin Hanson – Hanson presented an overview of the completed plan and the process that was used to identify the priority areas. He presented the Resolution to Adopt and Implement the comprehensive plan. Motion was made by Melby, seconded by Wolfe, to sign and follow the agreement. Motion carried by voice vote.
4. Cannon River Watershed Partnership Update – Al Kraus – Kraus spoke about the projects that they had worked on in 2019, including a cover crop program targeting Rice Creek, the FarmAmerica cover crop demonstration plots, and Regenerative Agriculture project. He also spoke about building new partnerships and their research in to new market opportunities.
5. Strategic Planning Session – Date Options – Dave Copeland presented the dates that were available for the strategic planning session. After discussion the Board settled on Feb. 19 from 2 pm to 5 pm.
6. Other – 2019 Audit Bid – Gransee presented the bid of \$3000 from Peterson for the 2019 Audit. Motion was made by Wolfe, seconded by Klecker, to approve the bid and engage Peterson for the audit. Motion passed by voice vote.

Agency Reports

Kelly Burke reported that they have been working on CSP payments. There currently is no new information regarding the CRP General sign-up. Jim Smith stated that he has been getting lots of inquiries from producers.

Staff Reports

Adam Arndt reported to the Board that he has been answering a fair number of CRP related questions. He also has been completing the eLink reporting and monitoring the progress of the county ditch reroute out at the site of the new Costco warehouse.

Adrienne Gransee reported that the calendar has been printed and mailed. She has begun to complete the 2019 grant reporting. She also stated that she has 5 years of the 6 year financial analysis completed. The last year will be completed in February.

Eric Gulbransen reported that he continues to be busy with both WCA and the county ditches, including the reroute. He informed the Board that the 1W1P proposal will be presented to the BWSR Board in March due to changes that still needed to be addressed.

Roger Wacek spoke about an article that he had read regarding the importance of landowners choosing responsible renters for the properties. The article also addressed ways to go about selecting the best renter to meet your needs.

Motion to Adjourn: Motion was made by Klecker, seconded by Wolfe, to adjourn the meeting. Motion carried by voice vote.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Adrienne Gransee". The signature is written in black ink and is positioned above the typed name.

Adrienne Gransee,  
Administrative Assistant

January Bills

|                                  |                                |                   |                    |
|----------------------------------|--------------------------------|-------------------|--------------------|
| <b>Cedardale Development Co.</b> | <b>January Rent</b>            |                   | <b>\$716.40</b>    |
| <b>Cedardale Development Co.</b> | <b>1st Quarter Garage Rent</b> |                   | <b>\$540.00</b>    |
| <b>Jaguar</b>                    | <b>Internet</b>                |                   | <b>\$54.95</b>     |
| <b>MCIT</b>                      | <b>2020 Insurance</b>          |                   | <b>\$6,263.00</b>  |
| <b>Tri-M Graphics</b>            | <b>2020 Calendar</b>           |                   | <b>\$1,046.31</b>  |
| <b>Elan</b>                      | <b>Convention Registration</b> | <b>\$1,882.00</b> |                    |
|                                  | <b>Gas</b>                     | <b>\$152.51</b>   |                    |
|                                  | <b>Food</b>                    | <b>\$108.80</b>   |                    |
|                                  | <b>Hotel</b>                   | <b>\$159.19</b>   |                    |
|                                  | <b>Ditch Expenses - Seed</b>   | <b>\$113.50</b>   |                    |
|                                  | <b>Promo Materials</b>         | <b>\$793.58</b>   |                    |
|                                  | <b>Phone</b>                   | <b>\$88.48</b>    | <b>\$3,298.06</b>  |
|                                  |                                |                   |                    |
|                                  |                                |                   |                    |
|                                  |                                | <b>Total</b>      | <b>\$11,918.72</b> |