



STEELE COUNTY
Soil and Water Conservation District

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www.steeleswcd.org

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Dan Hansen at 5:00 PM on Tuesday May 12, 2020 through conference call.

<u>SWCD Supervisors</u> <u>Present:</u>	<u>SWCD Staff</u> <u>Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Mark Ihlenfeld, Reporter	Adam Arndt	Kelly Burke, NRCS	
Dan Hansen, Chairman	Eric Gulbransen		
Jim Klecker, Secretary	Adrienne Gransee		
Kyle Wolfe, Vice-Chair			
Dave Melby, Treasurer			

The May agenda was reviewed, no changes were made.

The May minutes were distributed to the Supervisors prior to the meeting. Motion was made by Melby, seconded by Klecker, to approve the minutes. Motion was carried by roll call vote.

The April Treasurer’s Report was read by Melby. Motion was made by Klecker, seconded by Ihlenfeld, to approve the April Treasurer’s Report. Motion was carried by roll call vote.

Bills: (See attached) Motion was made by Klecker, seconded by Wolfe, to approve paying the bills. Motion was carried by voice vote.

NEW BUSINESS:

1. RC&D Dues - \$300 – Eric Gulbransen presented the annual dues for the RC&D. A motion was made by Melby, seconded by Klecker, to approve paying the dues. The motion passed through roll call vote.
2. JPB Additional Dues - \$2,500 – Eric Gulbransen spoke to the Board about why the additional dues are being requested. The Board was also provided with a hard copy of the information in their packets.
3. Cedar/Wapsipinican MOA – Eric Gulbransen presented the Board with the MOA. He gave a brief description of what was included in the agreement. Motion was made by Ihlenfeld, seconded by Melby, to approve and sign the agreement. The motion passed by roll call vote.
4. Cover Crop Contracts – Adam Arndt presented the contracts listed below. The contracts needed to be cancelled due to a conflict with the grant dates. Arndt was also requesting that they be reapproved with the new date so that they will fall within the grant period. Motion was made by Melby, seconded by Klecker, to cancel the contracts and to reapprove them to be in line with the current grant. Motion passed by roll call vote.
 - Aaron Schroht, 3-19-CC
 - Randy Schroht, 4-19-CC
 - Wayne Scholljerdes, 1-20-CC

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5. Conservation Award Candidates – Eric Gulbransen stated that we wanted to get the process started earlier this year so that we are not in a time pinch later. He stated that if the Board had any suggestions they should contact the office. The winners will be chosen next month.
6. Part Time – Administrative Position – Adrienne Gransee presented the option of being part-time on a temporary basis. Gransee does not have child care at this point in time and needs to be home with her kids. She would maintain a minimum of 20 hours per week to ensure that current benefits are not affected. She would return to full-time once child care was available again. Motion was made by Wolfe, seconded by Klecker, to allow the part-time position as detailed above. Motion carried by roll call vote.
7. SWCD/NRCS MOU – Gulbransen presented the MOU to the Board. The basis of the understanding is that the staff from both entities will work cooperatively for the benefit of the land owners and producers. Motion was made by Ihlenfeld, seconded by Klecker, to approve the MOU. The motion carried by roll call vote.

Agency Reports

Kelly Burke reported that NRCS has 3 new programs, 2 for mortality management and 1 for prairie potholes. She also stated that they have 18 Equip applications done and CSP applications.

Staff Reports

Adrienne Gransee stated that due to her shortened hours the majority of her time has been spent on routine work in the office such as bill pay, liabilities, and assisting the guys as needed.

Adam Arndt stated that the primary things occupying his time have been the wrap up of the tree program and getting the drills delivered to producers throughout the county.

Eric Gulbransen stated that WCA and the county ditch/tile systems have been taking up a large amount of his time lately. He has also been attending video meetings on a variety of topics.

Motion to Adjourn: Motion was made by Klecker, seconded by Melby, to adjourn the meeting. Motion carried by roll call vote.

Respectfully Submitted by,



Adrienne Gransee,
Administrative Assistant

May Bills

Cedardale Dev. Co.	May Rent		\$716.40
Jaguar	Internet		\$54.95
Leslie Sorensen	8 hours Tree assistance		\$120.00
Elan	supplies	\$177.76	
	Gas	\$84.07	
	cell phone	\$88.35	
	postage	\$143.02	
	vehicle	\$10.72	\$503.92
Schumacher's	Trees		\$5,972.00
Wolcyn	Trees		\$24,565.50
SCFF	Bench		\$50.00
Dan Arndt	17 hours tree assistance		\$255.00
		TOTAL	\$32,237.77