

235 Cedardale Drive SE
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**MINNESOTA
 SOIL and WATER CONSERVATION DISTRICTS**

The regular monthly meeting of the Steele County Soil and Water Conservation District Board of Supervisors was called to order by Dave Melby at 5:00 PM on Tuesday September 10, 2019 at the Conservation Office located at 235 Cedardale Drive SE, Owatonna, MN.

<u>SWCD Supervisors Present:</u>	<u>SWCD Staff Present:</u>	<u>Others Present:</u>	<u>Absent:</u>
Mark Ihlenfeld, Reporter	Adam Arndt	Dave Copeland, BWSR	Kyle Wolfe, Vice-Chair
Dan Hansen, Chairman	Adrienne Gransee		Eric Gulbransen
Jim Klecker, Secretary			
Dave Melby, Treasurer			

The September agenda was reviewed, no additions were made.

The August minutes were distributed to the Supervisors prior to the meeting. Motion was made by Ihlenfeld, seconded by Klecker, to approve the minutes as written. Motion was carried by voice vote.

The August Treasurer’s Report was read by Melby. Motion was made by Klecker, seconded by Ihlenfeld, to approve the July Treasurer’s Report. Motion was carried by voice vote.

Bills: (See attached) Motion was made by Ihlenfeld, seconded by Klecker, to approve paying the bills. Motion was carried by voice vote.

OLD BUSINESS:

1. Fair Report & Results – The supervisors reported on how the fair went when they were manning the booth. They reported that there were a fair number of people that asked about trees, both the spring tree sale and about health concerns. Adam Arndt reported that he ran 15 water samples for nitrate testing. All of them returned a result of being nitrate free. The recommendation was made to publish the testing in the fair brochure next year if we want to do it again.
2. Meeting Reports – Soil Health Tour – September 7 – Adam Arndt, Kelly Burke, Mark Ihlenfeld, and Dave Melby attended this event. They stated that there was a good turn out for the event and the demonstrations of the high-boy seeder, the slake test and the results of the “Soil Your Undies” test were very well received and interesting.

NEW BUSINESS:

1. MAWQCP Fund Request and Amendment – Adrienne Gransee presented an amendment to the contract originally signed in June. The amendment reassigned the grant from the Water Resources Board to the Wabasha SWCD. Motion was made by Klecker, seconded by Melby, to approve signing the contract amendment. Motion carried by voice vote.
2. Cover Crop Contract Approval – Adam Arndt presented the contract listed below for approval. Motion was made by Melby, seconded by Klecker, to approve the contract. Motion carried by voice vote.
 - a. 6-18-CC, Jim Nash, \$9,600
3. SWCD Loan Authority – Adrienne Gransee presented a memo to the Board that was sent out by MN Board of Water and Soil Resources and the MN Association of Soil and Water Conservation Districts. The memo was a reminder that under current statute SWCDs do not have the authority to incur debt.
4. MCIT Dividend Notice – Adrienne Gransee presented the annual dividend amounts, listed below, to the Board for their information.
 - a. Worker’s Comp - \$997.00
 - b. Property/Casualty - \$387
5. Area 7 Meeting – Northfield – September 17 – Adrienne Gransee presented the information regarding the Area 7 Fall Meeting to the Board. The registration fee is \$15 per person attending. Gransee, Arndt, Ihlenfeld, and Hansen plan to attend. Motion was made by Klecker, seconded by Melby, to approve covering the cost of the registration for those who attend. Motion carried by voice vote.
6. Other – BWSR Academy – October 29-31 – Adrienne Gransee requested approval from the Board to attend BWSR Academy this year. Motion was made by Klecker, seconded by Ihlenfeld, to approve the District covering the registration and accommodation costs for Gransee to attend the training. Motion passed by voice vote.

Dave Copeland gave the Board an update on the concern that had been discussed in the August meeting regarding some cost share contracts. He stated that there were no legal concerns with the contracts and due to the fact that work had already been started he recommended leaving the contracts as they are currently. He did recommend that the distantly related Board member abstain from the vote when it was time to approve the payment vouchers.

Staff Reports

Adam Arndt stated that he has been working with the soil health team to plan an upcoming field day. He has also been working on CRP contracts and doing easement checks. He stated that there were a lot of ownership changes this year.

Adrienne Gransee reported on her activities of the last month which included attending Governance 101, a training regarding cost share contracts and policy requirements, and she has been doing a budget review of the 2019 year so far.

Motion to Adjourn: Motion was made by Klecker, seconded by Melby, to adjourn the meeting. Motion carried by voice vote.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Adrienne Gransee".

Adrienne Gransee,
Administrative Assistant

September Bills

Cedardale Dev. Co		September Rent		\$716.40
Jaguar		Internet		\$54.95
Eric Gulbransen		Reimbursement		\$30.00
Ramsey County		Native Plants		\$1,025.00
CarTime of Owatonna		Front tires for Ranger		\$185.54
Elan		Gas	\$223.15	
		Meals	\$18.69	
		Cell Phone	\$87.83	
		Governance 101	\$250.00	
		Fair	\$281.97	
		Office Supplies	\$15.27	\$876.91
				\$2,888.80